**Young People and Racial Trauma project – By and For Partner Expression of Interest (EOI) Form**

**Before you start**

Please read the partner brief which outlines what the Sony Racial Trauma project is about.

We want this application process to be as easy and accessible as possible. If you need any help with your application, please get in touch at [cyp@mind.org.uk](mailto:cyp@mind.org.uk)

For the ‘About your organisation’ section of this form we encourage you to be as creative as you like in answering the questions. We will accept video and audio format applications as well as slide presentations if that suits your organisation and processes better than a written form. If you would like to check if your preferred way of applying is acceptable, please get in touch. The rest of the information (basic details/legal/finance) will be needed in writing in the form below.

**The EOI process**

Once you submit your application, it will be reviewed by colleagues in Mind’s Young People’s team, along with a group of young people from racialised communities who we engage with at Mind. The deadline for submitting this form is **10:00am 30 May.**

Shortlisted applications will be invited to interview with us to talk through their ideas. Interviews are expected to be **w/c 20June.**

Feedback will be given to all shortlisted applications. If you are not shortlisted but would like feedback on this form please get in touch with us at [cyp@mind.org.uk](mailto:cyp@mind.org.uk)

1. **Basic details**

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| * 1. **Organisation details** | |
| Organisation name |  |
| Registered name (if different from above) |  |
| Trading name (if different from above) |  |
| Alternative name |  |
| Organisation address |  |
| Organisation telephone number |  |
| Organisation email address |  |
| Organisation web address |  |
| Main contact name |  |
| Main contact telephone number |  |
| Main contact email address |  |
| Alternative contact name |  |
| Alternative contact telephone number |  |
| Alternative contact email address |  |
| If you have any specific communication needs, please tell us about them here. Otherwise enter ‘N/A’. |  |

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| * 1. **Legal details** | |
| Legal status |  |
| Registration body |  |
| Registration number |  |
| Is your organisation legally affiliated with any other/s? (If yes, please provide details) | Yes  No |
| Date your organisation was established |  |

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| * 1. **Partners** | |
| Please give us the names of any partners you will be working with, if any.  Please note, we understand that this list may change once the work is underway. |  |

1. **About your organisation**

We define ‘By and for’ as;*Organisations that are led and managed by the communities they serve. At a governance and senior management level, the majority (51% or more) of the people in these organisations reflect, and are made up of, the communities they work with.*

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| **Your organisation** |
| * 1. **Is your organisation led ‘By and for’ racialised communities?**   *If shortlisted, we will expect you elaborate on this, which could include information about your membership, leadership, governance, staffing and how you ensure you engage with and act on information from the communities you serve.* |
| * Yes, our organisation is a ‘By and for’ organisation as defined above. * No |
| **2.2. What is the purpose of your organisation, and why is your organisation well placed to partner with us in this work? (300 words)**  *This may include, for example, what skills and expertise your organisation and staff have, what you would bring to the project and how the project fits with your organisation’s aims and strategies.* |
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| **2.3 Please give us an example of some of the work you have done with young people who may have experienced racial trauma. What was the impact of the project? (300 words)**  *Please summarise and give key information below. You can add online links or attach documents to support if needed.* |
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| **2.4 Please tell us how you would spend up to £30,000 to support you in delivering this project?**  *This can be brief headings or a top-line budget of the types of things you would allocate the money to. This might include:*   * *management costs,* * *staffing costs (outside of project lead role)* * *comms and engagement costs* * *core costs* * *travel costs*   *Please note that we would expect the fee for this project to not exceed 50% of your annual income. If it will exceed that please get in touch with us at cyp@mind.org.uk to discuss further.*  *We expect this to be an indication and recognise that this might change as the project develops.* |
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1. **Your finances and policies**

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| **3.1 Organisation finances**  *If there are any issues with supplying the below then please get in touch with us at* [*cyp@mind.org.uk*](mailto:cyp@mind.org.uk) *to discuss.* | |
| Please attach a copy of:   * your most recent annual accounts * your management accounts |  |
| What was your annual income for your most recent financial year? |  |
| When did your most recent financial year end? |  |

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| **3.2 Policies**  *If there are any issues with supplying the below then please get in touch with us at* [*cyp@mind.org.uk*](mailto:cyp@mind.org.uk) *to discuss.* | |
| Does your organisation have Equality/Diversity policy? (Please attach) | * Yes * No |
| Does your organisation have a Safeguarding policy?  (Please attach)  *This should cover:*   * *children, young people (under the age of 18) and vulnerable adults* * *mandatory safeguarding training and updates for all staff and volunteers.* | * Yes * No |
| Do you have any other relevant polices for working with young people? (Please attach) | * Yes * No |

1. **Declaration and contact details**

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| * 1. **Contact details** | |
| First name |  |
| Last name |  |
| Email address |  |
| Telephone number |  |
| Organisation contact details | |
| Main address |  |
| Main telephone number |  |
| Main email address |  |

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| * 1. **Declaration** | |
| If you cannot confirm these three points then you will be unable to submit your proposal | |
| Authority to submit | |
| I confirm that the organisation named on this proposal has given me authority to submit this proposal on its behalf |  |
| Data protection | |
| You confirm that you have:  (a) obtained permission from any individuals whose personal data you are providing to support your proposal, and  (b) ensured that you and they understand that such personal data will be used by Mind and the Mental Health Consortia as part of our proposal evaluation and completion of our due diligence checks carrying out fraud prevention checks |  |

Please email this application to [cyp@mind.org.uk](mailto:cyp@mind.org.uk) with the email and the following supporting documents

1. Annual accounts - your most recent set of annual accounts
2. Management accounts – your most recent set of management accounts
3. Safeguarding Policy
4. Equality and Diversity Policy