**Template role descriptions**

The template role descriptions that follow are intended as a guide to help you develop your mental health champions scheme. You will need to tailor the description of the role(s) to fit the needs, aims and aspirations of your organisation, club or group.

It's important to review the champion's role description annually to ensure it still meets the requirements of the role. Carrying out this review with your champion(s) will help you to identify any training needs, gaps in the role description and priorities for future work.

<INSERT ROLE NAME> ROLE DESCRIPTION

Background:

The background should outline the aims and purpose of the scheme and help potential champions understand the scope of the role they will be fulfilling on behalf of the organisation. It should set out your vision for mental health in your organisation and how you intend to achieve it.

<INSERT ORGANISATION NAME> signed up to the Mental Health Charter for Sport and Recreation on <INSERT DATE> as part of our commitment to diversifying our workforce and leading the promotion of positive mental wellbeing in the sport and physical activity sector.

During the past 12 months we've worked with our member clubs and staff to raise awareness of mental health issues and the need to address stigma.

The next stage on the journey is to build upon the momentum and enthusiasm shown by our colleagues by creating a mental health champions scheme.

This role willº

Aims:

This section should cover any actions you may require your mental health champion to complete. Select the actions from the table on page 41 that reflect the aims of your initiative.

Skills:

<INSERT>

Benefits:

<INSERT>

Time commitment:

<INSERT>

Be clear and specific on the commitment you expect from the role to help applicants understand the commitment involved.