

## Mind Location search creation (Local Mind, Peer support and shops)

V1 April 2020

We have created three search instances on the website to direct users to services and shops in their vicinity.

These are individual listings but can if needed be used together on one map which we don't envisage being required.

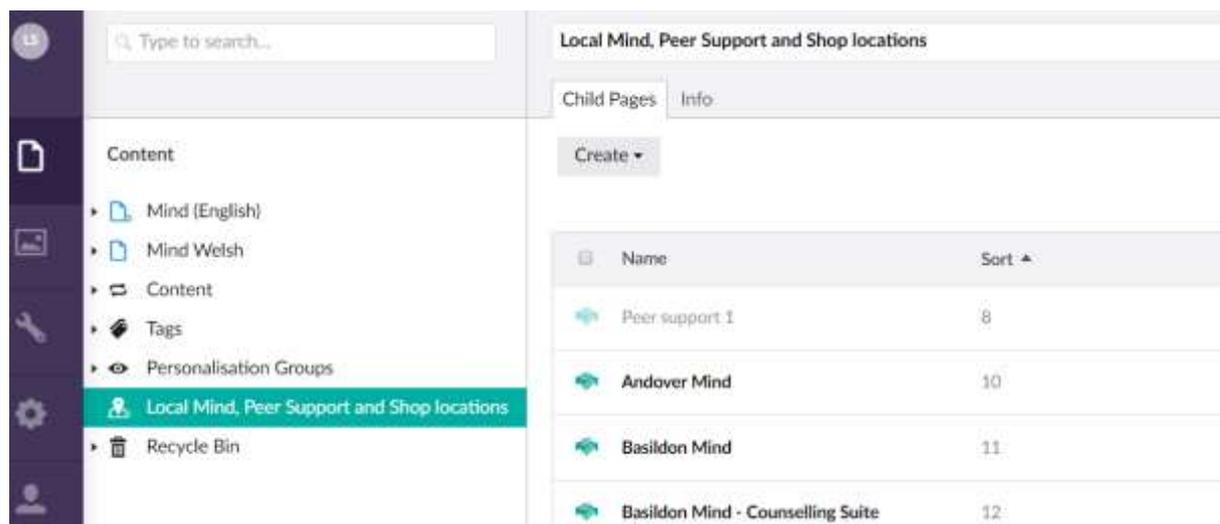
From User research we recommend using minimal information on the Local Mind search pages and direct the users to the Local Mind website for correct full up to date information.

Peer support again we recommend using short descriptions and lists on the site to ensure that the information is digestible and easy for the user to access.

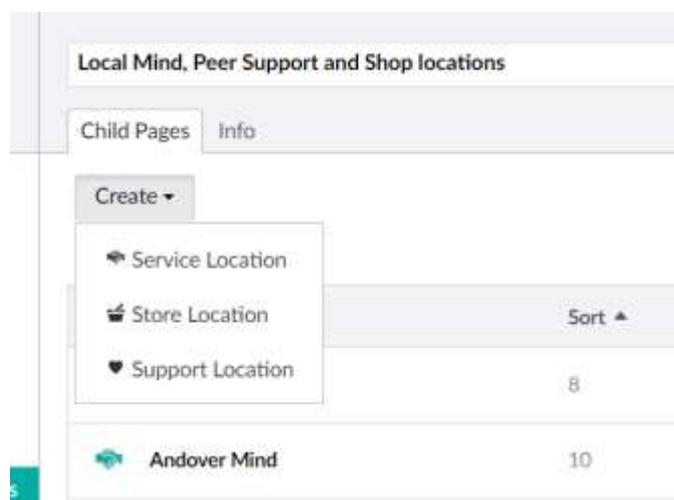
The shops can hold customised information about the stock as required the editing does not facilitate adding images into the individual listings. At the present time we feel it would be best not to put long descriptions into these listings and keep them to the essential information to assist the user.

1. The listings are managed outside of the main Content area on the site you should be able to see them below the Content tree.

Select the tab highlighted below Local Mind, Peer Support and Shop locations



2. You will then see a list of all the search locations to create a new entry click on the create button at the top left of the section (see img)



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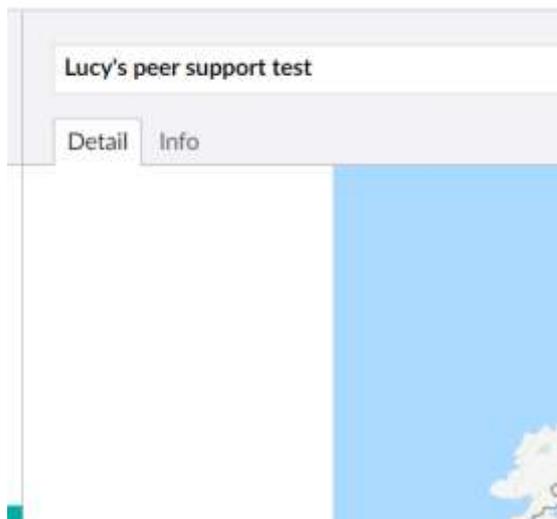
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Then select the type of search entry you wish to create:

- a) Service Location – Local Mind
- b) Store Location – Shop
- c) Support Location – Peer support

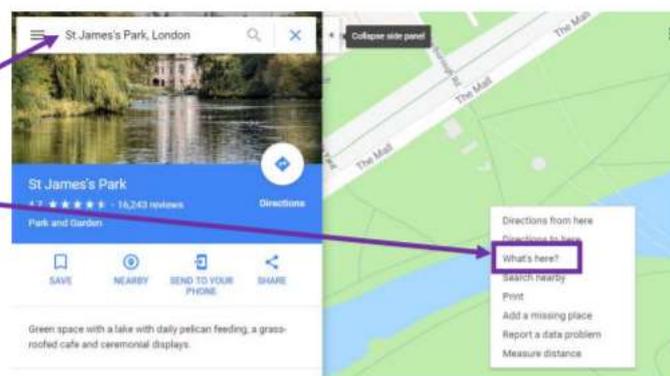
- 3) To add the entry, you need to complete the details on the entry page first enter the title which would be the name of the service, support or shop.

Ensure you **Save as you are going along** as the system doesn't auto save (bottom right of screen)



- 4) Next add the location you can either drag the marker around the screen to the location and zoom in or an easier way of getting the accurate location is to use the locations co-ordinates

In order to find the **coordinates** of your location, head over to Google Maps and search for the location using the search bar. When the location appears on the right, right click on it and a small menu will appear. Click 'What's here?'



Now you'll see another box appear, containing the coordinates.

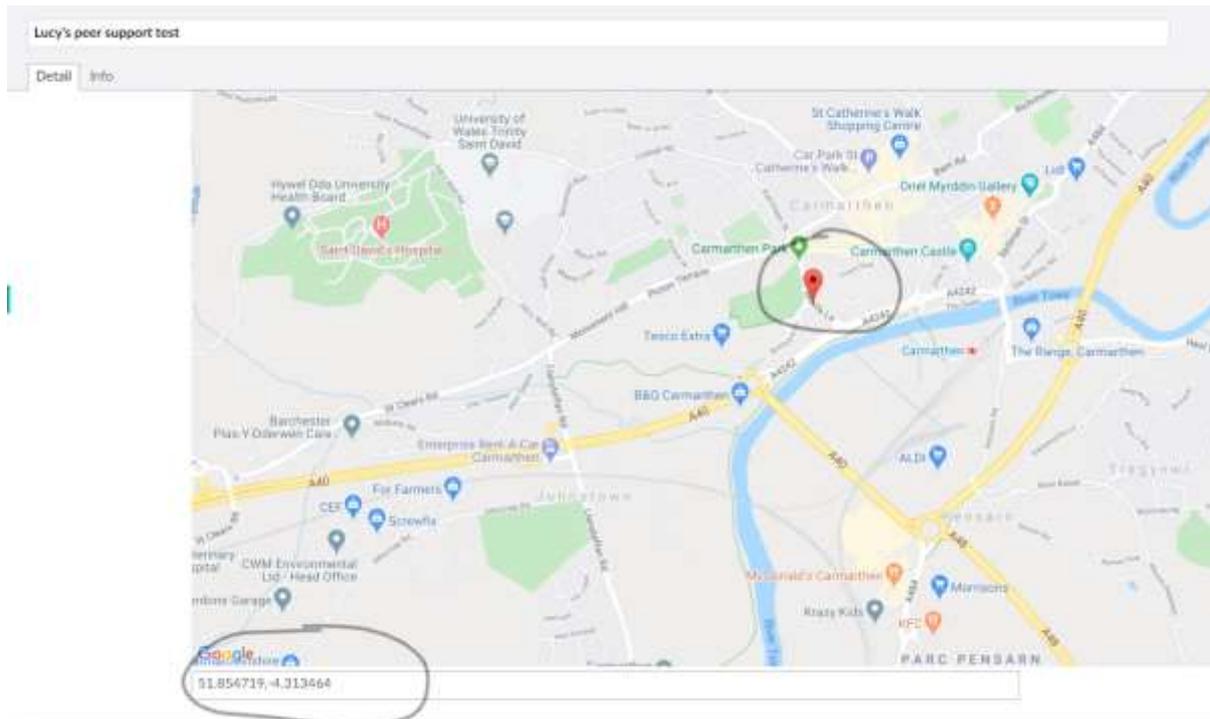
Copy these and paste these into the location coordinate area on Umbraco, replacing the default coordinates set for you within the template.



If you copy and paste these coordinates, but find that you'd like to adjust the placement a little, in Umbraco 7 you can click and drag the red location marker.

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- 5) Complete the fields on the page where relevant non are compulsory. When adding addresses ensure they are broken up correctly and not entered into one line. The fields are designed so going forward we can upload a listing of the services and do an automated update.
- 6) **Service Tags** – we are working on the tag group so if you have a list of tags, we will discuss this with you, we are keeping these to be minimal as user research indicated too much choice was overwhelming for the user. We have not implemented the search filtering by service yet as user research for Local Minds indicated that users didn't require this information but if added they do show in the details about the resource.

Note that the web address needs to be the full URL <https://www.testpeersupport.org.uk> otherwise it won't save.

Address One	<input type="text" value="2 Micon Court"/>
Address Two	<input type="text"/>
Town or City	<input type="text" value="Cwm"/>
County	<input type="text" value="Ceredigion"/>
Postcode	<input type="text" value="CW1 6EA"/>
Phone	<input type="text" value="07502312845"/>
Service Tags	<input type="text" value="Advice and Information"/> <small><a href="https://www.testpeersupport.org.uk/our-services/advice-and-information/">https://www.testpeersupport.org.uk/our-services/advice-and-information/</a></small> <input type="button" value="Add"/>
Email	<input type="text"/>
Website	<input type="text" value="www.testpeersupport.org.uk"/>
Contact names	<input type="text"/>

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7) Once created and saved you can view how your listing on these following development pages which won't show to the public.

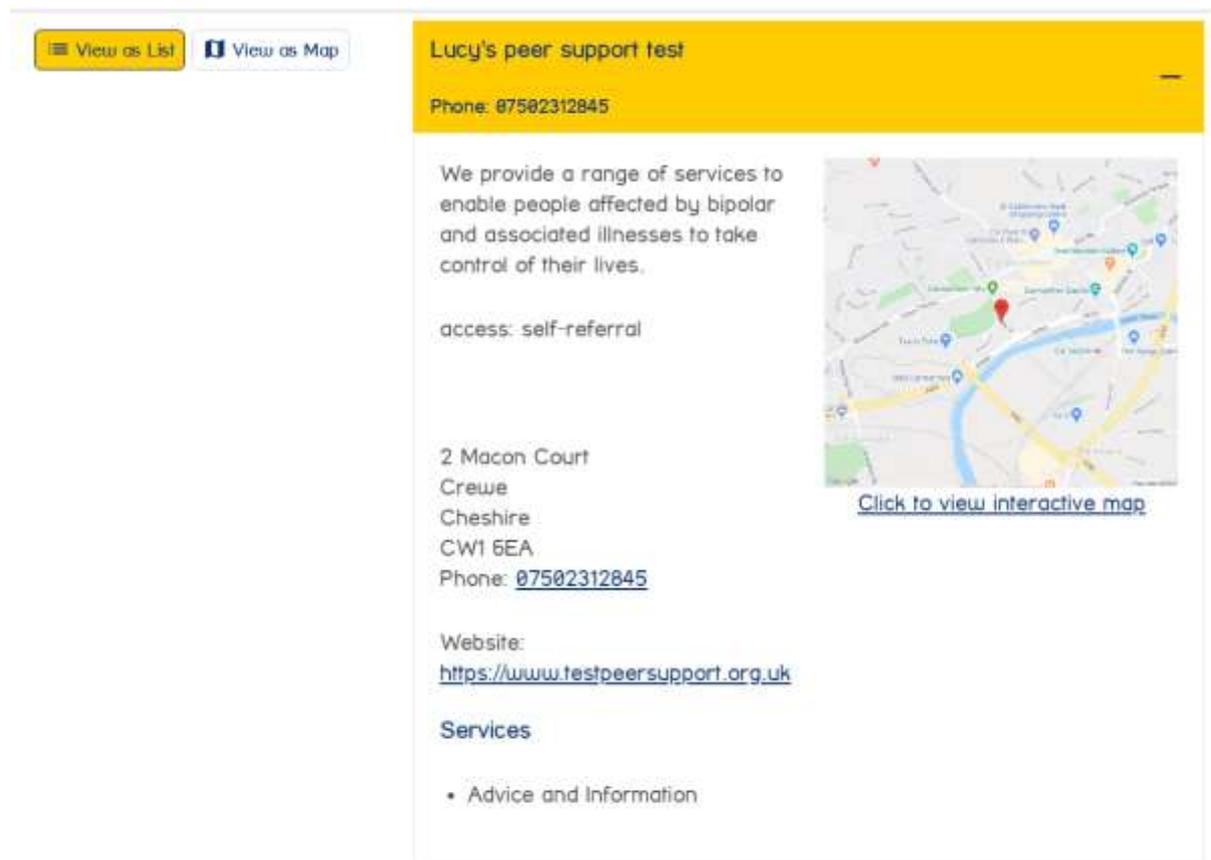
- a) **Peer Support** - <https://admin.mind.org.uk/development-folder/peer-support-dev/>
- b) **Local Minds** - <https://admin.mind.org.uk/development-folder/local-mind-in-your-area-example/>
- c) **Mind Shops** - <https://admin.mind.org.uk/development-folder/mind-shop-locations-dev/>

Select the relevant URL above to view your listing and then you should be able to see your entry added.

### List view



### Expanded list view

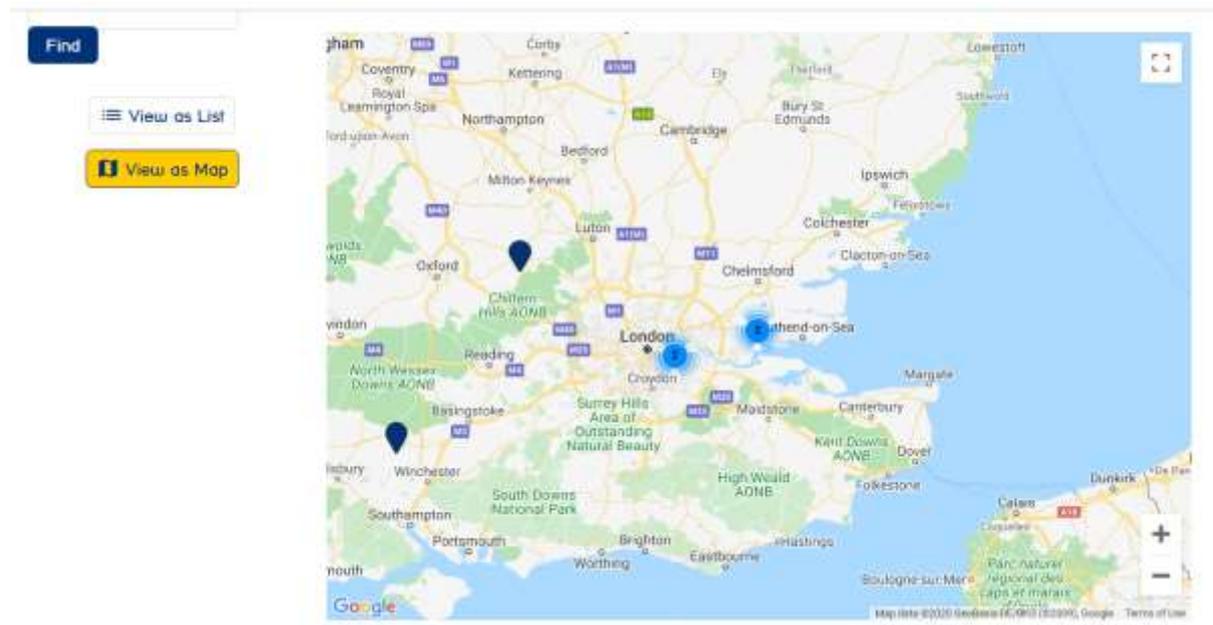


A screenshot of the expanded list view for "Lucy's peer support test". At the top, there are two buttons: "View as List" (highlighted in yellow) and "View as Map". The main content area has a yellow header with the title "Lucy's peer support test" and the phone number "Phone: 07502312845". Below the header, there is a description: "We provide a range of services to enable people affected by bipolar and associated illnesses to take control of their lives." followed by "access: self-referral". The address is listed as "2 Macon Court, Crewe, Cheshire, CW1 5EA, Phone: 07502312845". The website is "https://www.testpeersupport.org.uk". Under the heading "Services", there is a list item: "• Advice and Information". To the right of the text is a map showing the location of the service. Below the map is a link: "Click to view interactive map".

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## Map view



## Map expanded out

